

Name:		RevBy:
MFEID:	_	
Date:		

PATIENT INFORMATION

Person# _____

·	
·	
SSN: DOB: Sex:	id □ Sep
Preferred Language: ☐ English ☐ Spanish ☐ Other	
Street Address/City/State/Zip:	
Billing Address:	
Email Address: Employer/Occupation:	
Full Time Resident?	
Primary Care Physician: Address:	
Who Can We Thank For Referring You To Our Practice:	
□ Eye Doctor: □ Other Doctor: □ Family/Friend □ Insurance □ Employer □ Website □ TV □ Magazine □ Newspaper □ Internet □ Yellow Pages □ MFE Bus □ Seminar/Health Fair □ Other □ Other	
GUARANTOR OR RESPONSIBLE PARTY:	
If Other, Last Name: MI: S	Suffix:
Home Phone: _(
DOB: Relationship To Patient:	
EMERGENCY CONTACT (Other than telephone number listed above)	
Name: Relationship To Patient:	
Home Phone: _(
PRIMARY MEDICAL INSURANCE	
Company: ID#: Group#:	
Policyholder Name: DOB: Relationship To Patient:	
SECONDARY MEDICAL INSURANCE	
Company: ID#: Group#:	
Policyholder Name: DOB: Relationship To Patient:	
VISION INSURANCE **(Please Note, not all Routine Vision Plans accepted. Please notify the front desk staff to confirm eligibi	lity.)**
ID#: Policyholder Name:	
DOB: Relationship To Patient:	
v	
X X	 Date

ALTERNATIVE CONTACT/PR	EFERRED METHO	OD OF COMMU	JNICATION FORM	RevBy:
	1	NAME:	DATE:	
We at Mid Florida Eye Center take your written authorization.	medical confidentiality	very seriously. We w	vill not and cannot release	information without your
This authorization allows our staff to specalls or you have an adult member that	•	. , .	•	•
As part of our Patient Privacy Policy, we below:	e will not leave any healt	h information with a	ny other person unless yo	ou specifically authorize
Option 1 (initials) I do NOT au	thorize anyone to receiv	e information regard	ding my medical care.	
Option 2 I authorize my physician and the e	mployees of this clinic to	speak with:		
1. (Name)		, my (relationship	p to patient)	
their phone number is:		, regarding my <u>A</u>	APPOINTMENTS AND AC	COUNT/BILL.
2. (Name)		, my (relationship	p to patient)	,
their phone number is:		, regarding my <u>M</u>	MEDICAL CARE AND TR	EATMENT including Test
Results and Lab Results.				
Electronic Communication is my preferr	ed method:	☐ No		
(In order to electronically communicate Communication may be in the following E-mail, Mail, or Work Phone.)		-	•	
This authorization will remain in effect u of changes and to complete a new form		<u>=</u>	•	•
I agree that should I desire to revoke th	is authorization, I will giv	e written notice.		
.X		_ X		
Patient Signature	Date	Guarantor Si	ignature	Date

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Employee Name/Signature:_____

REFRACTION ACKNOWLEDGEMENT

V			
Patient Name:		Acct #:	
necessary depending on the patie decreased vision on the eye chart problem. A refraction is also nece cannot be improved with a glasses however, Medicare and most insu	nt's diagnosis and / or or, , a refraction is needed essary to prove to insura s change. Therefore, a rance companies DO N	for corrective glasses and / or contact complaints presented. If a patient is e to determine whether it is due to glassance the need for cataract surgery. We refraction is an essential part of your IOT cover the refraction charge. It is it to determine the cause of your decrease.	experiencing blurred or ses or due to a medical Ve must prove that your visior Complete Eye exam; important to understand that
time services are rendered. NOTI	E: This fee is due and	n to the office visit copay and /or dedu I payable regardless of whether you not significant enough to warrant the	u receive a written
SELECT & INITIAL (ONE) OPTIC	<u>)N BELOW:</u>		
Option 1:			
,	esponsibility for the cos	understand that the REFRACTION IS t of the service. I understand the cop	
Option 2:			
□(initials) I have reafully evaluate my Ocular health.	d the information and c	defer the refraction. I understand my ր	provider may not be able to
X		X	
Patient Signature	 Date	Guarantor Signature	Date
OFFICE USE ONLY			
Decision to defer refraction char initial.	nged, patient elects to pro	oceed with refraction. Patient to make cha	ange on selection above and

Date:_

PATIENT MEDICAL	HISTORY			NAME:			D	ATE:
Please check YES o	r <u>NO</u> if you have	or ever h	ad any of the following	g:				
	Cancer - Type_				ΠY	□N	High Choleste	erol
	Taken Flomax /		ardura		□Y	□N	Thyroid Disea	
	High Blood Pres				\square Y	□N	•	lOral □Diet □Insulin
	Stroke / CVA				\square Y	□N	GERD	
	Heart Disease / Murmur				\square Y	□N	Kidney Disea	se
	Heart Attack				ΠY	\square N	Kidney Stone	
	Congestive Heart Failure				□Y	□N	Liver Disease	
	Irregular Heartbeat / Palpitations				□Y	□N		A □B □C
	Asthma				□Y	\square N	•	Disease – Type
	COPD				ΠY	□N	Infectious Dis	• •
	Migraines				\square Y	\square N	Dementia / M	
	Arthritis				ΠY	□N	MRSA	,
	Sleep Apnea -	Use a CPA	AP? OY ON					
Have you received a								
•	•		/ou still smoke? ☐ \	Y 🗆 N				
•			aily Occasionally		y			
SURGERIES								
Please check the bo	x if you have had	d any of th	e surgeries listed belo	ow:	☐ No Si	urgical Pro	cedures	□ Cataract Surgery
□ Bypass		☐ Hip F	Replacement		☐ Thyro	oidectomy		☐ LASIK / RK
Pacemaker		□ Prost	ate		☐ Appe	ndectomy		Retinal Detachment
Heart Stents		☐ Colos	stomy		☐ Gallb	ladder		Cornea Transplant
☐ Knee Replaceme	nt	☐ Mast	ectomy		☐ Back	Surgery		☐ Glaucoma Procedure ☐ Eyelid Procedure
OTHER EYE DIAGN	IOSIS							,
Have you been diagr	nosed with any o	of the follow	wing eye diseases/dis	sorders:				
☐ Cataracts			☐ Diabetic Retin	opathy			Other	
☐ Glaucoma ☐ Corneal Disease			ase			Other		
Macular Degener	ation		Amblyopia / Land	azy Eye				
<u>ALLERGIES</u>								
☐ Yes – Please list	below No	Known All	ergies Latex Al	lergy? □	JYes □	l No		,
_								
MEDICATIONS								
Please list any medic	cations you take	, prescript	on or over the counte	er; You ma	ay provide	e a list if av	/ailable:	T
EAMILY LISTORY		I		I				
FAMILY HISTORY Do you have any FA	MILY history of:			(Mother	, Father,	Siblings, G	Grandparents)	
Diabetes		□N	Who:	•		•	, ,	
Glaucoma								
Macular Degeneration								
Blindness	ז בו ווכ 1 ₪							
Adopted/Unknown		L IV	Who:					
Adobied/Olivilowij								
X					X			
Patient Signature			 Date	<i>-</i>	Guarant	or Signatu	re	 Date

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REVIEW OF SYSTEMS

NAME:	DATE:	Eye >	CATARACT & RETINA LASER INSTITUTE EXCELLENCE IN EYE SURGERY
Please check all that apply to your current and past he	ealth.	CENTER	EXCELLING IN ELE SONOLNI

Boxes that are not checked	will be considered a negative r	response.	
General / Constitutional	Integumentary (Skin)	Ears/Nose/Mouth/Throat	Respiratory
□ Overall Healthy	☐ Skin Cancer	□ Dry Mouth	□ COPD
☐ Weight Loss / Gain	□ Rash	☐ Sinus Pain / Infections	□ Asthma
□ Fatigue	☐ Bruising	☐ Ringing in ears	□ Emphysema
☐ Fever and Chills	☐ Suspicious growths	□ Vertigo	□ Oxygen use
□ Weakness	□ Itching	☐ Wears hearing aids	☐ Shortness of Breath
Cardiovascular	Gastrointestinal	<u>Musculoskeletal</u>	<u>Neurological</u>
☐ Chest Pain	☐ Heartburn / Acid reflux	□ Arthritis	☐ Memory Loss
☐ Hypertension	□ Diverticulitis	□ Back pain	☐ Headaches
☐ Heart attack	□ Nausea	☐ Swelling of joints	☐ Parkinson's disease
☐ Heart Surgery	□ Hernia	□ Stiffness	□ Seizures
□ Palpitations	□ Ulcers	☐ Muscle pain / joint pain	☐ Tremors
Endocrine	<u>Psychiatric</u>	Allergies / Immunological	
□ Diabetes	□ Anxiety	☐ Allergic reaction to medications	
☐ Hyperthyroidism	□ Depression	☐ Allergic reaction to foods	
☐ Hypothyroidism	□ Stress	☐ Seasonal / Environmental allergies	
☐ Frequent Urination		☐ Autoimmune disease	
☐ Excessive thirst			
Other conditions or medical	problems not listed?:		
X		X	
Patient Signature	Date	Guarantor Signature	Date



Occupation:

CAIARACI & REIINA LASER INSTITUTE EXCELLENCE IN EYE SURGERY	Name:	Date:
VISUAL ASSESSMENT FORM AND LIFESTY	LE QUESTIONNAIRE	

Hobbies:						
Circle the degree of difficulty you hav	e doing the	e following a	ctivities beca	use of	your vision.	
Functional Vision Assessment			Circle	<u>One</u>		
Would you like to be less dependent	on glasses	s??	Distar	nce	Near	Both
Difficulty seeing street signs or driving (curbs, highway exits, traffic lights, halos	No	Mild	Moderate	Severe		
Difficulty seeing under glare (halos,, starburst, tracking golfball in sky, Sunlight, oncoming headlights)	driving in b	pright	No	Mild	Moderate	Severe
Difficulty seeing TV or movies (faces, numbers, printing)			No	Mild	Moderate	Severe
Difficulty reading small print with glas (books, newspaper, pill bottles, instruction	No	Mild	Moderate	Severe		
Difficulty with personal corresponden (writing checks, reading bills, filling out for			No	Mild	Moderate	Severe
Difficulty with leisure activities (playing cards, bingo, bowling, golfing)			No	Mild	Moderate	Severe
Difficulty functioning around the hous (cooking, general household upkeep, sta		ne)	No	Mild	Moderate	Severe
Difficulty recognizing faces of people (church, grocery store, clubs, other daily	activities)		No	Mild	Moderate	Severe
Please circle the activities you would	prefer to a	do with less o	dependence (on glas	ses:	
Reading Seeing pill bottles	Looking at	t a menu	Looking at y	our wa	tch Us	ing a cell phone
Card or table games Sewing	Applyii	ng makeup	Using a	comput	er Se	eing price tags
View dashboard of car Seeing	price tags	/shelves	Shopping	g	Bingo	Driving
Playing sports, like golf Watchin	ng TV	Watching live	e sports	Going	g to movies	Swimming
XPatient Signature	Date	X	rantor Signature	-		 Date

CONSENT FOR CARE AND TREATMENT	NAME:	DATE:
I understand that Patient, which may be defined as me, my of treatment and I consent to such treatment at Mid Florida Eye assistants at Mid Florida Eye Center may include evaluation and medical assistant care and procedures. I understand that treatment and for operational, and quality improvement.	e Center. Treatme and management	ent provided by medical providers, nurses, and medical t, laboratory and other testing; routine medical, nursing
No Guarantee: I acknowledge that no guarantees or warrant by Mid Florida Eye Center. I understand that all supplies, me Florida Eye Center AS IS and Mid Florida Eye Center disclai	edical devices and	d other goods provided to Patient are provided by Mid
Patient Rights: I understand that a copy of Patient Rights and to register a complaint or grievance that I might have relating	•	·
Communicable Disease Testing: I agree that if a Mid Florida bodily fluid, pursuant to Florida law, Mid Florida Eye Center rincluding Human Immunodeficiency Virus (HIV) and hepatitis	may test Patient to	o determine the presence of communicable diseases
Specimen Disposal: I acknowledge that Mid Florida Eye Cen body parts removed from Patient.	nter may, in its sole	e discretion, remove, retain, or dispose of any tissue or
Text Messaging: I understand that Mid Florida Eye Center catexts for informational purposes only and are not intended as messaging rates and fees will apply. Messages may include Messaging utilizes a public telephone network and full encryphone will be able to see these messages unless I take stepout of text messages at any time by using the STOP function	s a form of two-wa private health and ption and security as to protect my ph	ay communication. I acknowledge that standard text d billing information protected under federal and state law. v is not guaranteed, and any person with access to my
Accessing Pharmacy Information: I agree that if a Mid Floridation information that they have my permission to do so.	a Eye Center emp	ployee or provider needs to access my pharmacy
PRIVACY PRACTICES ACKNOWLEDGEMEN	<u>IT</u>	
Notice of Privacy Practices for Mid Florida Eye Center Our "Notice of Privacy Practices" policy, available at the rece about how we may use and disclose protected health informations, including those most recently updated, of the Hea Our "Notice of Privacy Practices" states that we reserve the and make available, the new policy and its perspective date protected health information may be used or disclosed for tre with your restrictions; however, if we do, we are bound by our	nation about you. I alth Insurance Por right to change ter of implementation eatment, payment	The details of this policy are in full compliance with all rtability and Accountability Act passed in 1996 (HIPPA). rms within our policy. Should this happen, we will display, n. You have the right to request restrictions on how your to rhealth care operations. We are not required to agree
By signing below, I acknowledge receipt of "Notice of Privacy information about me for treatment, payment, and health care where the practice has already made disclosures in trust on	re operations. I hav	we the right to revoke this consent, in writing, except
X	X	

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Guarantor Signature

Date

Date

Patient Signature

BILLING PRACTICES NAME: _____ DATE:

THIS NOTICE DESCRIBES OUR BILLING PRACTICES, PLEASE REVIEW IT CAREFULLY.

At Mid Florida Eye Center, you can expect to receive medical services in a professional and caring manner. We are committed to providing you with the highest level of service and quality care. In return, it is your responsibility to provide your insurance information. Please have your photo identification and current insurance information available at your visit to ensure that your claim can be processed promptly.

- 1. <u>APPOINTMENTS:</u> We request that you keep scheduled appointments and arrive at the appointed time. If you are unable to keep your appointment, please give at least 48 hours notice. [Cancellations of less than 24 hours prior to your appointment, or a No-Show for your appointment, will result in a minimum \$75 fee per patient.] We reserve the right to not make additional routine appointments for you should you have any remaining balance for previous treatment you received with our offices. Additionally, any outstanding balance will need to be addressed before checking in for an appointment.
- 2. <u>CO-PAYS:</u> According to your insurance contract, you are obligated to pay any co-pay (a small fixed amount required by your health insurer), deductible (amount you are liable before your health insurer will make payment), or co-insurance (percentage of total cost of medical expenses after your deductible has been reached) due at the time of service. If you are unable to pay the co-pay at the time of service, we retain the right to cancel or reschedule your appointment to a time when you are prepared to pay your co-pay. Furthermore, if your appointment is kept without payment of the co-pay at the time of service, we retain the right to levy an administrative charge of \$10 to your account in order to defray the cost of securing the co-pay.
- 3. <u>PRESCRIPTION REFILLS/FORMS</u>: Please request any prescription refills and present any forms that need to be completed at the start of your examination. At that time, we have full access to your complete record and can fulfill your request. We reserve the right to charge the state allowable amount for filling out and completing forms or attorney requests for your various needs (ie, SSI, disability, etc.).
- 4. <u>REFERRALS:</u> If your insurance plan requires a referral, the referral must be presented before seeing a physician. If you do not have the required referral, we reserve the right to reschedule your appointment or you will have to be willing to be responsible for the entire cost of the examination. You will be presented with a waiver acknowledging your acceptance as self-pay, and payment will need to be made at the time of service.
- 5. <u>RETURNED CHECKS:</u> Any payment made by check that does not clear our bank account will result in a fee for insufficient funds. Our fee for insufficient funds is \$25 and will be added to your account for each bounced check.
- 6. <u>OTHER INSURANCE:</u> I understand that Mid Florida Eye Center participates with multiple insurance plans and that not all Doctors in the Practice participate with all plans or products within the plans. I understand that it is my responsibility to verify with my insurance carrier that my physician currently participates with my plan. The undersigned agrees that I am individually obligated to pay the full charges of all services rendered to me by Mid Florida Eye Center if I belong to a plan with which Mid Florida Eye Center does not participate.
- 7. NON-COVERED SERVICES: I understand that Mid Florida Eye Center contracts with health care service plans related only to items and services which are covered by the health care service plans. Accordingly, the undersigned accepts full financial responsibility for all items or services, which are determined by the health care service plans not to be covered. Examples of non-covered services include, but are not limited to, services not specified as being covered in the patient's contract with a health care service plan or in the benefit summary the health care plan service plan furnishes to the patient (i.e. refraction, contact lens fittings) and treatment or tests not authorized by the health care service plan. The undersigned agrees to cooperate with Mid Florida Eye Center to obtain necessary health care service plan authorizations.

(CONTINUED ON NEXT PAGE)

(BILLIN	G PRACTICES CONTINUED)	:	DATE:		
the time agree th to an attunder ar If copaying Center. understa	NCIAL AGREEMENT: I agree that in retuservice is rendered or will make financial at if my account is delinquent and sent to orney to assist with collections, I agree to policy of insurance insuring the patienments and/or deductibles are designated. However, it is understood that the under and and agree that if I ignore statements ments and/or receive future services from	al arrangements satistic of collections, I may be copay collection expent, or any other party d by my insurance corsigned and/or the party of attempts to collections.	factory to Mid Florida Eye Ce e charged up to 35% in admit enses and reasonable attorne liable to the patient, is hereby mpany or health plan, I agree atient are primarily responsible t past due amounts, I may ha	enter for payment. I und nistrative fees. If the act y fees. Any benefits of a sassigned to Mid Floridato pay them to Mid Flore for the payment of my we my ability to scheduly	erstand and count is sent any type a Eye Center. orida Eye bill. I further le
Credit is when are with sen suppress after you	extended as a courtesy, and arrangements have been made. Please carding statements, Mid Florida Eye Centersed until the patient's balance becomes ar last appointment or may be asked to put. Patients should remit small balances be.	ents will be based on all customer service t r does not send state \$20 or more in patien bay small balances w	demonstrated needs. Paymed of set up payment arrangement ments to patients for balance of the responsibility. As a result, you hen presenting for an appoint	ents keep your account nts. As a result of costs is under \$20. Billing star you may receive a state tment without having re	current only associated tements are ment long ceived a
	IENT DISMISSAL: I agree and understa f the practice for any of the following no		ye Center may initiate separa	ition and/or dismissal o	f me as a
(b)	Disruptive, aggressive, violent, and/or to Repeated failure to attend scheduled a Non-compliance with physician instruct relationship; and Non-payment of past due amounts and entered with Mid Florida Eye Center. For arrangement will be considered and tree	ppointments; ions and recommend /or failure to pay any Please note, making p	ed treatment and/or other ero past due amounts as agreed payments that are less than a	osion of physician/patien in any payment arrang n agreed amount per a	ement you
Appointr	who are dismissed from the practice will ments for emergency visits will be allowed additional amounts due collected at che	ed during the 30 days			
The phys	sicians and staff at Mid Florida Eye Cen	ter appreciate your c	onfidence in allowing us to pa	rticipate in your eye ca	re.
Your sig	nature indicates that you have read, und	derstand and agree to	o the financial responsibilities	policies and procedure	s of our office.
X Patien	t Signature	Date	X Guarantor Signature		
X Patien	t Signature	Date	X		 Da

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NOTIFICATION OF NON-COVERED SERVICES	NAME:
--------------------------------------	-------

	DATE:
•1	DVIP'

REFRACTION POLICY

WHAT IS A REFRACTION? - A refraction is an important measurement that determines the best potential vision of your eyes.

<u>WHY IS IT NECESSARY?</u> - It is necessary to perform a refraction to determine whether eye diseases or refractive errors are responsible for your current visual acuity. A refraction is performed at a new patient visit, an annual visit, a cataract consultation, or anytime there has been a change or decrease in vision.

<u>DOES MY INSURANCE COVER A REFRACTION?</u> - Refraction (CPT code 92015) is a non-covered service by Medicare. As a result, your healthcare provider is required by CMS (the department to the federal government that controls Medicare) to charge for this service. Most other medical insurance plans and Medicare Supplements plans follow Medicare's rules and consider a refraction a non-covered service. These plans consider refractions a "vision" service not a "medical" service. Routine Vision plans may cover this service. If you have a routine vision plan, please notify us prior to your visit to determine our participation status and benefits if applicable.

<u>HOW MUCH DOES A REFRACTION COST?</u> - Our fee for a refraction starts at \$69. This fee is collected at time of service in addition to any copay, coinsurance, or deductible your insurance plan requires. The fee is subject to change.

<u>REFRACTION RECHECKS</u> - If you find that your glasses prescription is unsatisfactory, we will perform a refraction recheck within 90 days of the original service at no charge. If a new refraction is needed after 90 days, the standard refraction fee will apply.

CONTACT LENS FITTING POLICY

<u>WHAT IS A CONTACT LENS FITTING?</u> - A contact lens fitting is an additional exam consisting of measurements to find the most appropriate contact lens to optimize your vision. There is a large variety of lens types, materials, and sizes. A contact lens fitting is performed in addition to a complete exam for the health of the eye.

<u>DOES MY INSURANCE COVER A CONTACT LENS FITTING?</u> - Medical plans consider contact lens fittings a "vision" service not a "medical" service and therefore do not cover contact lens fitting costs. Routine Vision plans may cover this service. If you have a routine vision plan, please notify us prior to your visit to determine our participation status and benefits if applicable.

<u>HOW MUCH DOES A CONTACT LENS FITTING COST?</u> - Contact Lens Fitting fees vary depending on the type of lens and the difficulty of the fit. The fee ranges from \$45 to \$175 for most fittings. Once your physician determines which type of lens you will be fit for we will be able to offer you an estimate. This fee is collected at time of service in addition to any copay, coinsurance, or deductible your insurance plan requires. The fees are subject to change.

have read and understand the Notification of Non-Covered Services: Refraction Policy and Contact Lens Fitting Policy.							
X		X					
Patient Signature	 Date	Guarantor Signature	 Date				

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Authorization for Automatic Charge Payment

By my signature below, I am enrolling in Automatic Payments; I authorize and request that my service provider, Mid Florida Eye Center, charge the debit or credit card I have designated or electronically debit my bank account for payment by me of up to \$200.00.

This authorization applies separately to each date of service billed to me. I also understand that a statement could include multiple dates of service.

This authorization is in effect until I terminate it. In addition, I understand that I have the right to terminate or modify this authorization, including updating my payment method or discontinuing automatic payments by notifying Mid Florida Eye Center: 17560 US Highway 441, Mount Dora, FL. 32757. I understand that the termination of this authorization does not relieve me of the obligation to fulfill my obligations to pay my balances. My request to terminate this authorization must be received at least three (3) business days before my next payment.

I authorize my debit/credit card issuer and/or financial institution (bank) to honor transactions processed by this authorization. I certify that I am an owner of or authorized signer for the debit/credit card or the designated bank account. I acknowledge that a transaction involving a debit from my bank account is subject to the Rules and Operating Guidelines of NACHA. Charge to my card is subject to the card brand rules and any agreement between me and my card issuer.

Please initial_	ONE if the opti	ons below:		
Option 1:	Initials	I <u>ACCEPT</u> the auto charge listed above and will provide my card information to keep on file.		
Option 2:	Initials	I <u>DECLINE</u> the auto charge consent listed above and will NOT provide my card information to keep on file. I am aware that if my balance is not paid on time, I may be charged a collection fee up to 3% of my balance.		
Patient Sig	nature	Date		
Printed Nar	me	DOB		